

**2023-2024
BACK TO SCHOOL**



**PARENT
ORIENTATION
MEETING**

**JULY 25th,
2023**

6:00PM

Administrative Team

Ms. Michelle Coto Principal

Mr. Paulo De La Osa

Assistant Principal

- **6th Grade**

Ms. Tamieka McLaughlin

Assistant Principal

- **7th Grade**

Dr. Ana Flores

PBS Coordinator

- **8th Grade**

Support Staff

- **Ms. Maria Jimenez** **Magnet Lead Teacher**
- **Ms. Michelle Tellez** **ELL Department Chair**
- **Ms. Justina Torres** **SPED Department Chair**
- **Mr. Peter Benitez** **Activities/Athletic Coordinator**
- **TBA** **Sixth Grade Team Leader**
- **Ms. Teresa Gonzalez** **Seventh Grade Team Leader**
- **Dr. Ana Flores** **Eighth Grade Team Leader**

Support Staff

- **Ms. Ana Betancourt** **7th Grade Counselor/8th A-M**
- **Mr. Jason Jeanty** **6th Grade Counselor/8th N-Z**
- **Ms. Diana Flores** **Mental Health Coordinator**
- **TBA** **Community Involvement Specialist**
- **Officer Ashley Rodriguez** **School Resource Officer**

To schedule an appointment with a counselor, students will complete a Counselor Request Form via a QR code with your homeroom teacher.

Schedule changes will not take place for the first 2-3 weeks and should NOT be considered a reason to complete a Counselor Request Form.

Arrival/Dismissal

- Upon arrival students will enter through the main building and report to breakfast and/or spill-out. Students will not be permitted to go to any classroom until 8:25 a.m.
- **Students may NOT enter the teacher's parking lot at arrival/dismissal time.**
- Breakfast begins promptly at 7:30 am – 8:20 am.
- Students must remain on school grounds once they have arrived to school.
- **At dismissal, once the student leaves the school campus, he/she may not return.**
- If a student participates in a Sport or Club Activity , or Tutoring after dismissal, he/she must report immediately after dismissal and remain on school grounds with the coach, sponsor, or teacher.



Bell Schedule



2023-2024 **Bell Schedule**

<u>TIME</u>	<u>BLOCK</u>	<u>NUMBER OF MINUTES</u>
8:35-8:55	Homeroom	20 minutes
8:55-9:00	Passing	5 minutes
9:00-10:45	1 st Instructional Block	105 minutes
10:45-10:50	Passing	5 minutes
10:50-1:15	2 nd Instructional Block: DOES NOT ALTERNATE AND INCLUDES LUNCH	145 minutes First Lunch 10:55 - 11:30 Second Lunch 11:30 - 12:05 Third Lunch 12:05 - 12:40 Fourth Lunch 12:40 - 1:15
1:15-1:20	Passing	5 minutes
1:20-3:05	3 rd Instructional Block	105 minutes

Attendance

- Attendance is crucial. **You must attend EVERY CLASS, EVERY DAY!**
- Excused absences include:
 - Student illness
 - Medical appointment
 - Death in family
 - Observance of a religious holiday or service when it is mandated for all members of a faith that such holiday or service be observed.
 - School-sponsored event or **previously approved activity.**

ATTENDANCE
MATTERS.
ALL DAY, EVERY DAY

Attendance Counts

- If a student must be absent, upon returning to school he/she must:
 - **Bring their excuse notes to school with three (3) days** of the absence.
- Place your notes in the “Drop Box” at the Security Desk at the front entrance of the school. Notes must have student names and ID# clearly written on them.
- Students must initiate the request for make-up work. All work must be completed within the timeframe in which the teacher has advised. **Make-up assignments is ONLY given for excused absences only.**
- Shenandoah utilizes block scheduling resulting in three (3) double blocked class periods a day. Any absences from any class can affect your grade due to the amount of material covered in one class period.

Tardy Procedures

Number of Tardies	Corrective Strategies
1	Verbal Warning Statement
2	Verbal Warning Statement
3	Referral to School Counselor
4	Parent / Teacher Conference: At which time, the parent will be referred to student services for either services or seminars 1 Day in Think Tank

- Students are considered tardy if they are not in class (homeroom) by 8:35 a.m.
- Students will report to the Main Office for processing after 8:55 a.m. and must be accompanied by a parent/guardian.

Things to Know about Attendance

- After 10 absences you are considered at risk for Truancy
 - At 15 absences students are Truant and will be placed on a contract.
- Make-Up work isn't provided to students with unexcused absences.
- Students that live outside of the school feeder area with excessive absences will be at risk to be returned to their homeschool.
- Vacations are not considered an excused absence.
- If you there is a concern regarding your child attendance, please contact the school and speak with their school counselor.

School Programs

■ MUSEUMS MAGNET

- Study Trips
- Exhibit Night
- Object Based Learning
- VTS – Visual Thinking Strategies

■ ELECTIVES

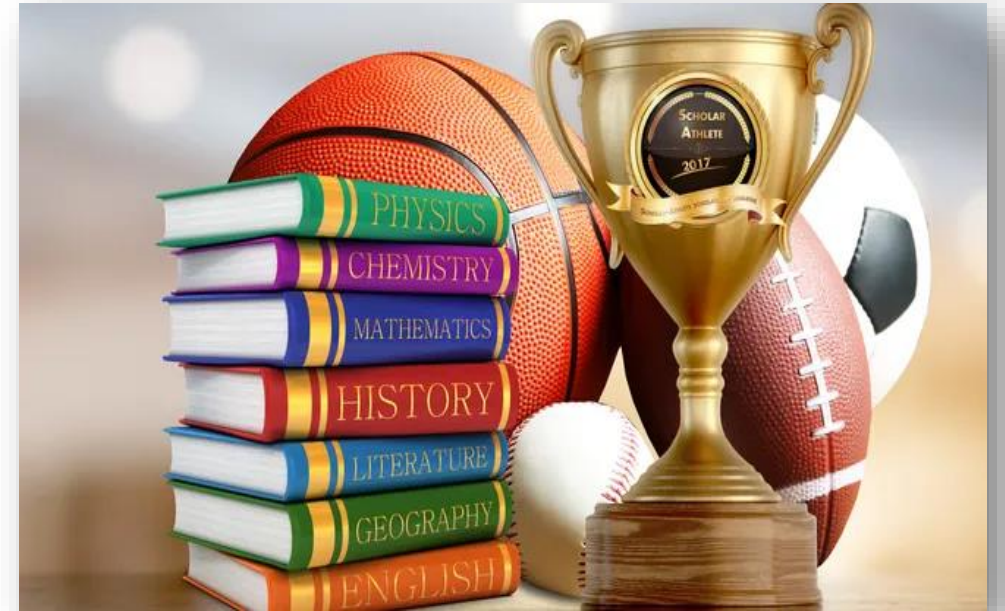
- Dance, Band, Spanish, Physical Education, Business/Computers, Coding, Culinary Arts, Chess, Drama
- Bilingual Academy/Extended Foreign Language

■ CORE CLASSES

- **All Grades Must be “C” or above to be Satisfactory**
- Language Arts, Mathematics (Algebra, Geometry), Science (Physical Science, Biology), Social Studies

■ EXTRA-CURRICULAR ACTIVITIES

- Clubs, Fall & Spring Sports, PBS School-Wide Activities



2023-2024

Shenandoah Middle School Testing Calendar

I-READY Reading & Math (2 days each test)

Test	Administration Window
AP1	September 18 – October 20
AP2	January 29– February 23

ELA Phonics & Reading Inventory (45-60 min. test)

Test	Administration Window
AP1	August 17 – September 1
AP2	December 4 – 21
AP3	April 15 – 26

ELA Writing

Test	Administration Window
District Test	April 1-12

ELLs

Test	Administration Window
ACCESS for ELLs	January 22 – March 15

FAST: Reading & Math - CBT

Test	Administration Window
PM 1	August 14 – September 29
PM 2	December 4 – January 26
PM 3	May 1 – May 31

MATH - EOCs

Test	Administration Window
Fall Retakes – CBT – Alg. & Geo	November 27–December 15
Mid Year CBT Alg. & Geo	January-Feb
BEST EOC - Alg. & Geo	May

SCIENCE & Biology

Test	Administration Window
Science & Bio. Baseline	During the 1 st Nine Weeks
Science & Bio.Mid-Year	
Bio EOC	
Science - PBT	May 6-17

CIVICS

Test	Administration Window
Mid-Year	January-Feb
EOC	May

School- Wide Testing

Student Academic Support



- Before/After School Tutoring
- Pull Out & Push in Intervention
- ELL Intervention Tutoring
- Virtual Tutoring (District Wide)

Dress Code/Uniform Policy



UNIFORM POLICY

PANTS

**KHAKI OR
BLACK PANTS**



*Pants should be Chino style.
NO leggings, tights, jeans, nor
sweatpants.*

BOOKBAGS

**NEW for the 2023-24
School Year**



*We highly recommend
that students have a clear
bookbag or clear bag
(purse) starting this
school year. Pictures
above are just examples
of what can be
purchased.*

POLOS

**GRAY, BLACK OR
PURPLE POLO SHIRT**



SHOES

CLOSED SHOES
*(Most students wear
sneakers or flats)*



*Please note:
These are just examples of
what students wear. We do not
endorse any brand. Also, if
students have physical
education, they should wear
appropriate shoes for outside
activities. NO sandals, Crocs
(or similar style) nor slides.*

SWEATER

*Black, gray, purple or white
sweatshirt, zip up jacket, or
and/ or school sweater. NO
other types of colors or
sweaters/hoodies allowed.*



HAVE QUESTIONS?

*Please visit our school website
for our Uniform Policy for
more information on what
students are allowed to wear
and not allowed to wear.*

Buying Uniforms?

*You can visit:
Ibiley Uniforms
2924 W Flagler Street
Miami, FL 33135
OR
visit another retailer that provides similar
items. Ibiley also embroiders shirts.*

NOT ALLOWED

- Shorts, skirts, sweatpants, tights, jeggings or leggings.
- Slippers, sandals, flip-flops, crocs or shoes with makeshift straps.
- ID BADGES must be worn at all times.

Dress Code/Uniform Policy Cont...

NOT ALLOWED

- **NO** hats or **hoods** may be worn in any building or classroom.
- **NO** headwear of any kind
- **NO** sleepwear, bedroom shoes, pajamas, slippers or blankets

EARBUDS

- **NO** earbuds may be worn or used during school hours.

CELL PHONES

- **NO** cell phones should be used during class, during passing, or during lunch

NOTE: Shenandoah Middle School is not liable for any broken or stolen cell phones.

NOT ALLOWED

FRIDAYS ONLY

- Team t-shirts and club t-shirts with uniform pants
- **PE t-shirts are not included**

If a student is not in the appropriate attire, they will be sent to the grade level administrator, parent contacted, and will be issued the appropriate consequences.

School-Wide Discipline/Think Tank

Progressive Discipline:

- Students will be disciplined in accordance with the Student Code Of Conduct.
- Parent contact will be made.
- Referral to School Counselor will be made as needed for the appropriate intervention.
- <https://ehandbooks.dadeschools.net/policies/90/Secondary-COSC-English.pdf>

Think Tank:

- Limited bathroom breaks (all supervised)
- Box Lunch
- Office Aides will collect and deliver work
- Once in THINK TANK all privileges to any activities may be **REVOKED**.
- Collection of all types of technology will be collected at the beginning of class and given back at the end of day.

School-Wide Incentives

- Food (Pizza, Ice Cream, Donuts)
- Field Trips (Youth Fair, Arcade, Bowling, etc)
- Out of County Field Trips (Universal, Islands, Busch Gardens, Sea World)
- Dances
- Field Day
- Spirit Week
- Jean Days



***THESE INCENTIVES ARE CONTINGENT UPON THE SCHOOL RULES AND EXPECTATIONS
(ATTENDANCE, TARDIES, DISCIPLINE, DRESS CODE)***

FIELD TRIP CRITERIA – Only A's & B's in conduct, no failing academic grades, 1's and 2's in effort, and good attendance.

Lunch Program

- Parents will complete the Community Eligibility Provision (CEP) Survey to determine their eligibility for Free & Reduced Lunch for the 2023-2024 school year.
 - Additional Information is forthcoming.
- All students must enter their student ID numbers when receiving lunch.
- Students are expected to use good manners and proper behavior. Remain in your seat.
- Students must ask a security monitor before leaving the cafeteria for any reason.
- Students WILL throw their trays away when they have finished eating. If they see trash, pick it up and throw it away.
- No food or drink may be taken out of the Cafeteria.
- **Fast food, coffee/lattes, and UBER eats is not allowed.**

Shenandoah Middle




School Web Based APP



Shenandoah Middle School is delighted to announce that we now have our new school Web Based APP (A.K.A PWA). BASIC Solutions Group developed this app with the entire SMS family in mind. Having this new tool in the palm of your hands not only keeps all app users up to date with important school information but will also enhance the learning experience for our students. Our new mobile app leverages the cutting edge technology of today to make life easier for students, parents, and teachers alike.

<https://shenandoahmiddleschool.pwastore.com/>

Download instructions:

- Open email on your mobile device, click on link or scan QR Code (Note: If downloading at school turn Wi-Fi off as the District server may not allow it to download properly)
- Click Allow on popup
- Click on upload link 
- Scroll down and click on Add to Home Screen
- Click on Add top right
- Click on app
- Click Allow on popup
- Click on Accept for Cookies
- Click on 4 squares top right 
- Click on bell  top right
- Turn on Notifications by clicking button
- Click Allow on popup to accept push notifications



FortifyFL is a suspicious activity reporting tool that allows users to instantly relay information to appropriate law enforcement agencies and school officials. FortifyFL was created and funded by the 2018 Florida Legislature as part of the Marjory Stoneman Douglas High School Public Safety Act. It is available for free download from the Apple App Store and Google Play Store. It may also be accessed from the Dadeschools.net homepage, as well as the student, parent, and employee portal pages. A link to FortifyFI has also been placed on each school site information page.

Grade Level Contracts

Shenandoah Middle School Museums Magnet Seventh Grade Contract 2022 - 2023

Home Room Teacher _____

LAST NAME FIRST NAME ID#

I fully understand that as a responsible, **seventh grade (7th)** student at Shenandoah Middle School, I **am accountable for my behavior and actions**. Academics and behavior are crucial to my success. Participation in all 7th grade activities are based on grades and conduct.

I understand that the following infractions will result in the revocation of all my seventh (7th) grade privileges:

- 1 or more days in Think Tank
- 10 or more absences (regardless if unexcused or excused)
- 10 tardies
- 3 uniform violations (the whole entire year)

Activities include, but are not limited to:

- Dances
- Field trips
- Purple/White game/activities
- End of year trip

NOTE: Open House will be scheduled during the first nine weeks at 6 p.m.

I also understand that my refusal to sign this will result in exclusion from the events, and any other additional extra-curricular activities or programs which may occur during the 2022-2023 school year.

Student Signature

Date

Parent Signature

Date



DUE TO YOUR HOMEROOM TEACHER

- Grade level contracts are due to your homeroom teacher by Friday, Sept. 1st.
- If you do not return your contract, your parents will be contacted, and you will **not** be able to participate in any activities this school year.

IPADS: What You Receive



Technology Packet: I Agree to...

- Bring my iPad to school every day and fully charged
- Charge my iPad at home daily in order to be prepared
- Protect my iPad by keeping food/beverages away, NOT decorating it with markers/stickers and NEVER removing the case or screen protector.
- **Monitor iPad use:**
 - Time while student is on their iPad (this includes homework & free time) for appropriate usage
 - Safely searching the Internet
 - Practicing good digital citizenship
- **Immediately report any iPad problems with the device to my HOMEROOM TEACHER first for them to the Verizon Coach (TBA) & if problem is not addressed within 2 days, report the problem to ANY of your TEACHERS to email the Verizon Coach (TBA) .**
 - Cracked Screens/Broken
 - Lost/Stolen
 - Apps not working
 - Connectivity



Technology Packet: I Agree to...

verizon[✓]
innovative
learning



- **If my iPad is lost/stolen I will inform ANY OF MY TEACHERS IMMEDIATELY so that the school may track my iPad using their security measures.** iPads that are STOLEN outside of school ground must include a police report. Students whose iPad is not recovered will fall under the following categories
 - Day users/ Loaners IF devices are available
 - Personal Device Users, which will require additional documentations
 - Laptop user provided by Ms. McLaughlin ONLY if insurance component is signed, if not a fee must be paid in order to be provided a laptop
- I will not leave or lend my **charger. Chargers that are “lost” will be students’ responsibility to replace (via purchase).** Broken chargers can be reported for replacement via email from teacher.
- Keep your iPad in my possession at all times at school.

Student Health Updates

Expired Immunizations:

School Board Policy states that students with expired immunization records cannot enter school.

Immunization Mobile Van will be at Shenandoah
Middle TBA.

Please listen for our school messenger calls, emails,
and text.



Student Transportation



Parental Involvement

WE ARE A TITLE I SCHOOL.....

- We can assist you with:
 - Parent Portal:
https://ehandbooks.dadeschools.net/user_guides/63.pdf
 - Coordinating a Parent Conference
 - Referrals to local Community Resources
 - Any additional resources that you may need help with

PROJECT UPSTART:

- If you are facing eviction
- Homeless
- If you are doubled

Application form:

<https://api.dadeschools.net/wmsfiles/61/pdfs/7378.pdf>



SMS PTSA Updates

SHENANDOAH MIDDLE SCHOOL

NEW EXECUTIVE PTSA BOARD



**FOR THE 2023-2024
SCHOOL YEAR**

DORIELYS GUERRA
PRESIDENT

DAILYN MOLINA
VICE-PRESIDENT

GELANY ARRIETE
RECORDING
SECRETARY

MARINA MIDENCE
CORRESPONDING
SECRETARY

ROBERT MONTEAGUDO
TREASURER



Follow us on Instagram
[@shenandoah_chiefs_PTSA](https://www.instagram.com/shenandoah_chiefs_PTSA)



- Newly Elected PTSA Board
- P.E. Uniforms: \$20, Student SMS Lanyards \$3, & Sweaters coming soon.....
- New PTSA Dues: \$10
- Upcoming Activities and Fundraisers
- Follow them on IG

PTSA[®]

everychild.onevoice.